TO: Staff Senate

FROM: Kelli Cali

DATE: September 28, 2016

SUBJECT: Minutes of September 14, 2016

In attendance: Ms. Bealla, Ms. Cali, Ms. Flynn, Ms. Schofield, Ms. Tokash, Mr. Hallock, Mr. Kohut, Mr. Pilger, Mr. Roginski, Ms. Shimsky, Mr. Puksta, Ms. Bevacqua, Ms. Brackeva Phillips, Ms. Butler, Ms. Hollingshead, Mr. Krzan, Mr. Murphy, Ms. Cook, Ms. Tetreault (Liaison).

Guests: Ms. Rivera, Mr. Baltrusaitis, Mr. Wetherell, Mr. Martin, Mr. Staffer.

Not in attendance: Ms. Klien, Ms. Mecadon, Ms. Basta, Ms. Barnoski, Mr. Barrett, Mr. Carter, Ms. Densevich, Sheils, Mr. Kern, Ms. Loveless, Ms. Strickland, Ms. Winslow, Ms. Pichiarello

 Welcome:

- x Mr. Murphy called the meeting to order at 10:36 am, in the PNC Bank Board Room, Brennan Hall and offered the opening prayer. Ms. Butler will offer the prayer for the October meeting.

Review of August meeting minutes:

Minutes approved with no changes

Approval of Agenda:

Agenda approved with no changes

Report from Ms. Rivera:

Ms. Rivera, the Associate VP and Dean of Students came and gave an introduction of herself, including her roles and responsibilities.

Safety report from Mr. Baltrusaitis:

- x Mr. Baltrusaitis is the University of Scranton's Enviornmental Health and Safety Advisor from Cocciardi and Associates, Inc. He has been with the University for 15 years. He explained the new programs and initiatives including emergency information postings, AED programming, the safety committee, and the 2016 safety walk.
- x The Safety Committee discusses safety topics, reviews incidents and near misses, performs safety inspections, and conducts outreach. All are welcome to attend the meetings.
- x The safety walk is typically held after daylight savings ends. The safety committee, University police, Student Government, Facilities and any volunteers participate in the event. It is concerned with safety, lighting, and security.

x   Mr. Murphy asked for items from the floor. There were no items from the floor, so the motion was made to adjourn.

x   The motion was seconded and the meeting was adjourned at 1 m.